

TITLE I PROGRAM
PARENT INVOLVEMENT POLICY
SAU #9
JUNE 2007

As mandated by the State Department of Education, Title I, this Parent Involvement Policy was written by the Title I staff and parents of SAU 9. This document formalizes our intent to involve parents in their children's educational programs.

1. Commitment of LEA to Parent Involvement

Parents will be encouraged to meet with each instructor prior to enrollment in the Title I program. The purpose will be to outline the goals and objectives of their child's program. Any forms pertinent to the child's educational program will be provided and explained to the parent and made available to them for their signature where appropriate.

2. Policy Information

- (a) Copies of this Parent Involvement Policy will be available in the SAU 9 office, the Principal's office, and the Title I classrooms at each school and in the Student Handbook.
- (b) The Parent Involvement Policy will be sent home to the parents of participating students at each school.
- (c) An annual meeting will be scheduled at each school's fall Open House and parents will be provided with an overview of the Title I program and policies.

3. Strategies for Reporting Student Progress

- (a) Parents will be notified of their child's progress a minimum of three times each year.
- (b) Parents of new students will receive a brochure providing general information regarding the Title I program.
- (c) Parents of all Title I students will receive a copy of the monthly publication containing ideas for working with students at home.

4. Parent Access to Program and Staff

- (a) Parents will be provided with written notice of the dates of Title I parents meetings and activities.
- (b) In the fall of each year parents will be provided with the name of the current Title I teacher, the school phone number and times during which teachers are available for parent contact (including school wide functions, such as Open House)

- (c) Parents will be invited to observe their child in the Title I class. Information regarding the days and times that students receive Title I instruction will be made available to parents.

5. Provisions for Full Parent Participation.

- (a) Title I meetings will be held at each school during regular parent open houses.
- (b) When appropriate, activities will be provided for young children of parents attending parent meetings/and/or family activities.
- (c) Translators will be available, if possible, for non or limited English speaking families

6. Providing Response to Parent Recommendations and Questions

Each recommendation and/or question will be addressed by the Title I Instructor. The Title I Project Manager and/or Principal will be included in a meeting with the parent when necessary.

7. Coordination with Other Programs

Information regarding Parent Involvement Meetings will be sent to the Adult Education Program at Kennett High School, the Granite State College, Project SUCCEED and the North Conway Headstart Program